Consolidated Operating Budget

{Name and address of Organization}

CONSOLIDATED OPERATING BUDGET	**Budget**	**AS a % of TOTAL Revenue (A)* (Budgeted amount / TOTAL REVENUE (A)) x 100**	
Date of Year-End (Please enter below):	(for Fiscal Year)		
(YYYY MM DD)			
REVENUE – *(Consolidated)*			
Parent Fees – Direct Contribution	$310,000		24 children @$1100/month *12 months
Provinicial Affordable Child Care Benefit			based on #of children receiving full or partial benefits
MCFD Child Care Funding – CCOF	$31,500		24 children @ $5.48 each/day *20 days/month* 12 months
MCFD Fee Reduction Initiative	$28,000		24 children @ $100/month * 12 months
Gaming funding	$15,000		
Fundraising	$500		
Supported Child Development Funding	$20,000		based # of children receiving partial or full funding for additional staffing supports
Other Funding (please list)			
-			
-			
Other Revenue - Specify (e.g. transfer from reserves)			
Other Revenue			
(A) TOTAL REVENUE	$405,000.00		

EXPENSES –*(Consolidated)*	**Budget** (for Fiscal Year)	**AS a % of SUBTOTAL Expenses (a) ** or (b) ** or (c) ** or (d)****	**As a % of TOTAL Expenses (B)**	
1. Labour				
Salaries for Program Staff (exclude Janitorial/Maintenance) – Program Staff	$177,000	71.66%	43.70%	based on 3 FTE staff @$25/hour for 7 hours/day and 1 FTE staff at $30/hour for 7 hours/day
Salaries for Program Staff (exclude Janitorial/Maintenance) – Program Staff	$20,000			based on funding provided by Supported Child Development
Benefits (if benefits reported with salaries above, please indicate the benefit level with your attached wage schedule)	$50,000	20.24%	12.35%	
Other – Specify		0.00%	0.00%	
Other – Specify		0.00%	0.00%	
(a) Sub Total Salaries and Benefits **	**$247,000**	**92%**	**56.05%**	

2. Program Costs			
Supplies/Toys/Equipment/Field Trips	$10,000	55.56%	2.47%
Food Costs	$7,000	38.89%	1.73%
Transportation	$1,000	5.56%	0.25%
Other – Specify		0.00%	0.00%
Other – Specify		0.00%	0.00%
**(c) Sub-Total Program Costs ** **	**$18,000**	**100%**	**4.44%**
3. Facilities/Maintenance			
Janitorial (supplies, labour)	$10,000	14.45%	2.47%
Utilities (Exclude Telephone)	$500	0.72%	0.12%
Rent	$50,000	72.25%	12.35%
Recapitalization (if not City owned)		0.00%	0.00%
Taxes	$2,700	3.90%	0.67%
Minor Maintenance/Repairs	$6,000	8.67%	1.48%
Other – Specify		0.00%	0.00%
Other – Specify		0.00%	0.00%
**(b) Sub-Total Facility Costs ** **	**$69,200**	**100%**	**17.09%**
4. Administration Costs			
Management Fees – Administration Staff	$40,000	56.50%	9.88%
Professional Development	$5,000	7.06%	1.23%
Professional Fees (Accounting, Legal)	$5,000	7.06%	1.23%
Association Fees	$500	0.71%	0.12%
Bank Service Charges	$300	0.42%	0.07%
Bad Debt (e.g. missed parent fees)	$1,100	0.42%	0.07%
Criminal Reference Check	$300	0.42%	0.07%
Fundraising Costs	$500	0.71%	0.12%
Telephone/ Internet	$500	0.71%	0.12%
Computer maintanece and Software	$3,000		
Insurance	$5,000	7.06%	1.23%
Advertising	$300	0.42%	0.07%
Office Miscellaneous	$2,000	2.82%	0.49%
Mileage/Staff Travel	$500	0.71%	0.12%
Transfer to Reserves (Specify)	$1,800	2.54%	0.44%
Contingency/Emergency Reserve	$5,000	7.06%	7.06%
Other – Specify		0.00%	0.00%
Other – Specify		0.00%	0.00%
(d) Sub-Total Administration Costs	**$70,800**	**95%**	**22.37%**
(B) TOTAL EXPENDITURE ** (a + b + c + d)	**$405,000**		**100%**
(C) NET SURPLUS (DEFICIT)	**$0**		